

# Incident Tracking Log

A comprehensive security incident documentation system designed for organizations of all sizes. Track, monitor, and resolve security events with structured logging that ensures accountability and facilitates response coordination.



# Essential Tracking Elements

Every security incident requires systematic documentation to ensure proper response and future prevention. Our tracking log captures critical information at each stage of the incident lifecycle.

1

## Incident Identification

- Date and time of detection
- Incident type and category
- Initial severity assessment
- Reporting party information

2

## Response Actions

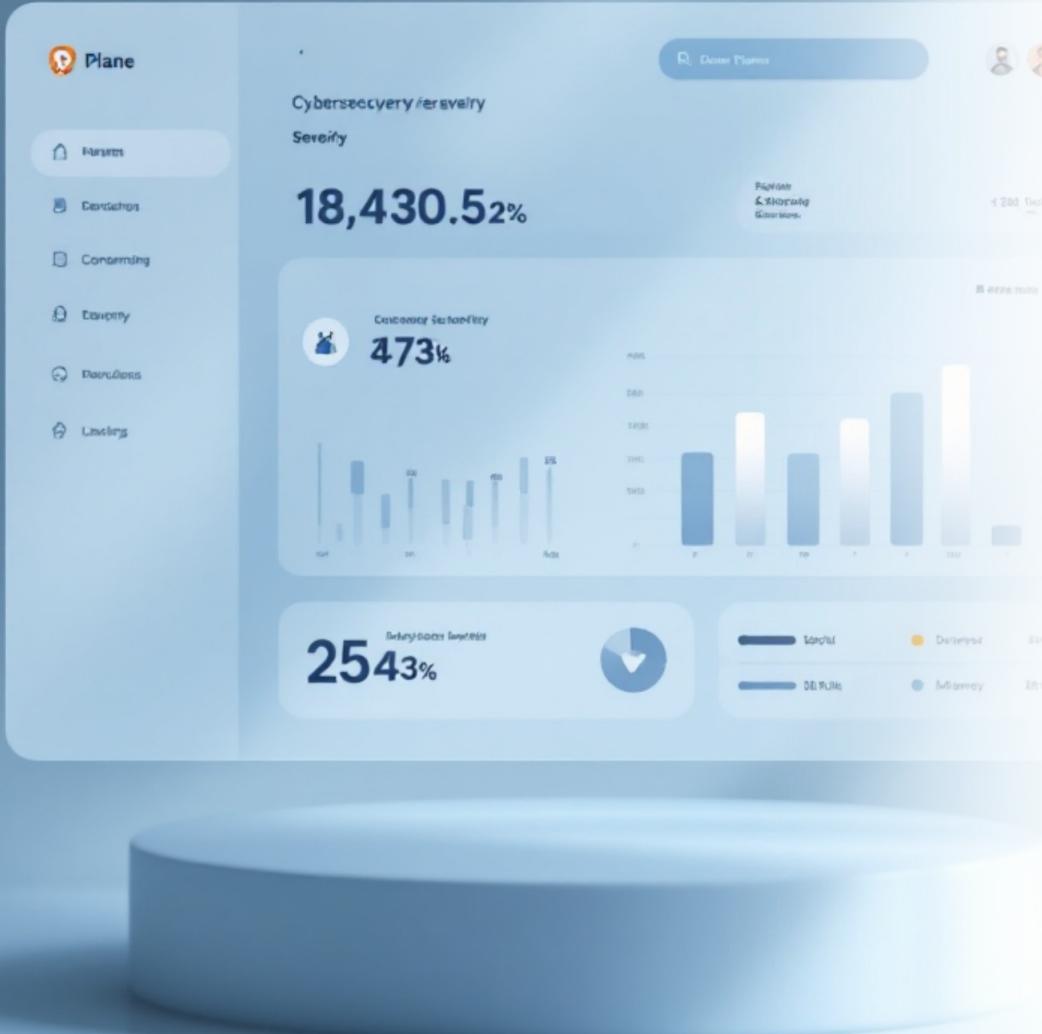
- Containment measures taken
- Team members assigned
- Communication protocols
- Evidence preservation steps

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## Resolution & Follow-up

- Root cause analysis
- Remediation actions completed
- Status updates and timeline
- Lessons learned documentation

# Incident Categories & Severity Levels



## Common Incident Types

- Malware & ransomware attacks
- Phishing and social engineering
- Unauthorized access attempts
- Data breaches and leaks
- Denial of service (DoS/DDoS)
- Insider threats
- Physical security breaches
- Policy violations

## Severity Classification

**Critical:** Immediate threat to operations, data, or safety requiring urgent response

**High:** Significant impact on security posture, requires prompt attention and escalation

**Medium:** Moderate risk with potential for escalation, standard response protocols apply

**Low:** Minor incidents with limited impact, routine documentation and resolution

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